

The Jewish Fund Final Report Guidelines

Please respond in narrative form to the following questions when submitting your Final Report. A final Budget Report should be completed and submitted, as well. The Reports should be submitted within one month of the completion of the grant.

1. In reviewing your most recently prepared Logic Model presented with your full grant proposal or progress report, please describe your progress to-date at achieving the stated outcomes (short-term, intermediate, and/or long-term). Please describe any changes in the anticipated outcomes for the project, if any.
2. Describe the outputs utilized to achieve these outcomes. Report on the specific populations served and numbers of individual/unduplicated participants in each output.
3. Describe the activities developed, enhanced or continued. Were they all anticipated in the original proposal? What changes were made and why? What lessons have been learned by the agency during the total project period?
4. What resources were used to develop and implement the program or project? Are they what you expected?
5. Please provide documentation of your organization's recognition of the grant from The Jewish Fund in promotional materials, articles, annual reports, etc.
6. Have any community partnerships developed as a result of this project, either planned or unexpected?

Financial Sustainability Progress Report Guidelines

1. In reviewing your plan for financial sustainability presented with your full grant proposal, please describe your plan's progress, now that the grant from The Jewish Fund has been completed.
2. How confident are you that the program will be able to continue at the same level of functioning without support from The Jewish Fund? Please provide details, including specific funding strategies developed. This may include funds that have been secured, pledged or are in discussion. If, however, there is no longer a need for the program, please explain why that is the case.
3. If the progress is less than you anticipated, please describe your plans to either continue the program, adjust the program, or discontinue the program.
4. Be sure to include the program budget provided on The Jewish Fund's website.

*If you require assistance in the development of the Progress Report, please contact
The Jewish Fund at 248-203-1487*