



Proposal Budget Form

(Not Required for Letters of Intent for New Grants)

The purpose of this Budget Form is to provide The Jewish Fund with complete information about your program's projected expenses and revenues. Please use this form or format and do not submit any other copies of your budget you may have prepared. You may scan or photocopy this form, e-mail mayer@jfund.org to request that it be e-mailed to you in template form, or type your own budget using these headings. **Please itemize where necessary (for example, salaries).** Add categories where necessary. If your request is for more than one year, complete this form for each year for which you are requesting funding (understanding that the budget for subsequent years will consist of estimates subject to change).

	Total for Program	Amount Requested from The Jewish Fund
I. EXPENSES		
Salaries (Itemize. If less than full time, prorate or specify number of FTE)		
Payroll Taxes		
Fringe Benefits		
Evaluation		
Professional Services (legal, accounting, etc.)		
Insurance		
Consultants/Contracted Services (other than evaluation)		
Travel		
Equipment and Supplies		
Printing and Copying		
Telephone and Fax		
Postage and Delivery		
Rent		
Indirect Costs – itemize if not included in above expenses		
Other (Specify)		
TOTAL EXPENSES		

	Committed	Pending
II. REVENUE		
Grants/Contracts/Contributions:		
The Jewish Fund Request		
Government (indicate whether local, state, federal)		
Foundations (itemize)		
Corporations (itemize)		
Individuals (itemize)		
Other (Specify)		
Earned Income (Admissions, Fees, etc.)		
Membership Income		
Endowment or Quasi-Endowment Income		
In-Kind (indicate source)		
Volunteer Services (indicate number of hours)		
TOTAL REVENUE AND RESOURCES		